

**CITY OF HAHIRA
WORK SESSION
DECEMBER 3, 2019
6:00 P.M.
COURTHOUSE**

The Mayor and Council met for a Work Session on December 3, 2019 with Mayor Bruce Cain presiding.

PRESENT: Mayor Bruce Cain, Councils: Terry Benjamin, Patrick Warren and Mayor Pro Tem Kenneth Davis. City Manager Jonathan Sumner, City Clerk Lisa Mashburn, Fire Chief Dwight Bennett, Police Chief Terry Davis, City Attorney Rob Plumb and PWD Donnie Warren. Councilman Mason Barfield was not present.

REVIEW/CORRECTION OF MEETING MINUTES:

- A. NOVEMBER 5, 2019 WORK SESSION**
- B. NOVEMBER 7, 2019 COUNCIL MEETING**

The Mayor asked if anyone had any questions or corrections regarding the minutes. None noted.

PUBLIC HEARING:

A. FY19 BUDGET AMENDMENTS (CITY MANAGER)

City Manager Sumner stated we had no significant changes. No amendment to the General or Proprietary

Fund. The Special Revenue Fund did not match up so it needs to be amended, this has been advertised in the paper and is available for review at City Hall. Please see the SPLOST VII attachment, all purchases have been approved by the Mayor and Council before purchase. We also need to have Drug Seized Funds for FY19 according to the Auditor. The Police department purchased scales with the Drug Seized funds from 2019. Does anyone have any questions? None noted.

B. HA-2019-07: SPECIAL EXCEPTION REQUEST BY LLOYD CARTER, 102 WEST MAIN STREET: PROPOSED DOWNTOWN FITNESS CENTER (PLANNING AND ZONING ADMINISTRATOR)

Tracy Tolley with Planning and Zoning stated this is a Special exception for 1600 square foot fitness center. It will be a small fitness center that will be staffed part time and card entry at other times which will be monitored by cameras. 102 W Main Street is zoned CBD and staff does not see a problem with approval. The Planning Commission voted at the last meeting and the vote was 8-0. The Mayor asked if anyone had any questions. None noted.

REVIEW OF BILLS/BUDGET OVERAGES:

The Mayor asked if anyone had any questions or concerns regarding the bills. None noted.

DISCUSSIONS:

A. FY20-24 SANITATION SERVICES CONTRACT: DEEP SOUTH SANITATION, LLC (CITY ATTORNEY)

City Manager Sumner stated you have a copy of the proposed draft of contract, it is similar to the contract that the City has had for the last several years. Deep South plans to be here on Thursday night and we had one change in section 4, item C and we would like to have special trash pick-up removed from the contract with no one other change. The renewal will need to be 2024 instead of 2025 and that is the only correction that I see. There will be a 3% increase each year that will include tipping fees. The Insurance requirements have been met and there are a few procedures in the contract such as toll free number for customers, bills in timely manner and polycarts and dumpsters swapped out. These are all in the contract. Does anyone have any questions? None noted.

B. HAHIRA SQUARE PHASE 2.2-RE-BID AUTHORIZATION- SPLOST VII (CITY MANAGER)

City Manager Sumner stated earlier in 2019 we put Phase 2.2 out for bid and the bids came in higher than expected. We had other obligations and decided at that time to rebid later. SPLOST VIII passed for January 1, 2020, so with a half million in SPLOST VII and SPLOST VIII we decided to discuss rebid of Phase 2.2. This would include the plans from before with 3 parking lots, rear of depot, along

Lowndes Street and a parking lot at the Old Fire department across from City Hall. These parking lots can be paid out of LMIG with a 10% match from the City. We will also relocate the caboose and it needs to be cleaned, sandblasted and painted per Architects. We would like to put it out for bid again, put it out in the next few weeks and see what comes back. Does anyone have any questions? None noted.

DEPARTMENT REQUESTS:

A. JET RODDER (PWD WARREN)

PWD Warren stated we need new jet rodder for the sewer lines, the one we have now is 19 years old. This is a budget item and we received three bids. This will be paid out of proprietary fund account. The bid is for \$55,955 from Jet Vac.

B. CHIEF'S WINTER CONFERENCE (CHIEF DAVIS)

Chief Davis stated he would like to attend the Winter Police Chief Conference at Jekyll Island on February 10-12. The cost of the conference is \$295.00 and the room is \$149.00 per night.

C. CARPET/HARD SURFACE FOR CITY HALL FINANCE DEPARTMENT-SPLOST VII (CITY MANAGER)

City Manager Sumner stated this is a request from the Finance director. The carpet in the back is old and smells.

We have a price from Lakeland Flooring for carpet in office and lument in the break room. The cost is \$2,379.00 and is SPLOST eligible expense.

SET DECEMBER COUNCIL MEETING AGENDA:

-FY20-24 Sanitation Services Contract: Deep South Sanitation, LLC

-Hahira Square Phase 2.2-Re-bid Authorization-SPLOST VII

SET DECEMBER CONSENT AGENDA:

-jet Rodder-Jet Vac \$55,955

-Chief's Winter Conference

-Carpet/Hard surface for City Hall Finance Department-SPLOST VII-Lakeland Floor Covering \$2,379

THE MEETING WAS ADJOURNED AT 6:25 P.M.

ADJOURN.

MAYOR BRUCE CAIN

CITY CLERK LISA MASHBURN