

CITY OF HAHIRA
WORK SESSION
SEPTEMBER 3, 2019
6:00 P.M.
COURTHOUSE

The Mayor and Council met for a Work Session on September 3, 2019 with Mayor Bruce Cain presiding.

PRESENT: Mayor Bruce Cain, Councils: Patrick Warren, Terry Benjamin and Mayor Pro Tem Kenneth Davis. City Manager Jonathan Sumner, PWD Donnie Warren, Fire Chief Dwight Bennett and Police Chief Terry Davis. City Clerk Lisa Mashburn and Councilman Barfield were not present.

REVIEW/CORRECTION OF MEETING MINUTES:

- A. JULY 30, 2019 WORK SESSION**
- B. AUGUST 1, 2019 COUNCIL MEETING**

The Mayor asked if anyone had any questions or corrections regarding the meeting minutes. None noted.

PUBLIC HEARING:

A. FY20 BUDGET PRELIMINARY ADOPTION (COUNCIL MEETING-CITY MANAGER)

City Manager Sumner stated the FY20 Preliminary Budget will be set for adoption at the Council meeting on Thursday night. We are set for formal adoption at the October meeting. We will discuss any details or questions at the Budget workshop at the end of the meeting. As required we will hold a Public Hearing and advertise in the Valdosta Daily Times. You can get a copy at City Hall or you can request we send via email.

B. SMALL CELL ORDINANCE (FIRST READING-CITY ATTORNEY)

City Attorney Plumb stated that GMA has recommended the adoption of this ordinance because state law is changing October 1 to allow small cell operations within municipal right-of-way. We need to have application process in place so that we can keep the small cell companies from abusing their privileges to use the right of way in the City. Sumner stated this has been discussed at length with GMA and they recommend adoption before October 1.

REVIEW OF BILLS/BUDGET OVERAGES:

The Mayor asked if anyone had any questions or concerns regarding the bills. None noted.

DISCUSSION:

- A. USAGE OF DEPOT FOR 2020 ELECTIONS(SUPERVISOR OF ELECTIONS)**

Tiffany Supervisor of elections stated that they would like to use the Depot for the November election site. It is centrally located and larger space than we have now at the Historic Society. She stated we have new equipment and it could be set up for a better flow.

B. PROPOSED BROOKRIDGE SUBDIVISION (BEN HOUSE)

Mr. House has submitted another layout with the assistance of Matt Phelps. The proposal was for a Planned Development with R-6. It would be built in Phases with Phase one being 40-45 lots. They would like for the City to annex this into the City and provide water. The proposal has a park and wetlands, 5% recreation and 10% green lands with parking. This would all be handled by the HMA. We have an example concept that would go to the Planning Commission first and best case scenario begin construction in April 2020. Councilman Warren had questions about the paving of the road. Mr. House said we will pave the right of way but the road would be paved by Lowndes County. Mayor Pro Tem Davis said if we annex this property in will Lowndes County still pave the road. Mr. House said yes it would stay the responsibility of the County but that he does recommend annexing the property into the City. Councilman Warren ask the square foot of the house and the materials that would be used. House stated they would be 1400-1600 square foot, some lots will be larger lot size, R-6 to R-10. The average costs of the house would be \$180,000. Matt Martin stated you are stating R-6 when Hahira has R-10 general standards in place. I think it would need to be R-10 to be annexed in.

C. COASTAL PLAINS EOA APPOINTMENT (CITY MANAGER)

The City's appointee to the Coastal Plains Economic Opportunity Authority, Marilyn Dye, is seeking to step down. She would like a replacement named that can start service at the EOA's next meeting scheduled for October 31st. This is a 5 year term and we are looking for appointees. It can be Council member. Does anyone have anyone to appoint? They meet quarterly and they do have subcommittees. This is not a paying position.

D. RFP FOR SANITATION SERVICES (CITY MANAGER)

Our sanitation provider has requested that we put the service for RFP and let the contract expire at the end of the year. The sanitation was discussed earlier in the year and he has decided that he cannot financially do the job. The RFP that ran last time is included in your packet and we would anticipate receiving proposals by mid-October and evaluating them at the October Work Session. We can then do interviews and discuss, this will give you time to evaluate and ask questions. I just ask that you review the RFP so that it can be ready to advertise after Thursday night.

DEPARTMENT REQUESTS:

A. RENTAL RATES FOR DEPOT (MSD DAVENPORT)

MSD Davenport has been working with the Mayor on a new rate schedule for the Depot which is included in your packet. I think we need a more affordable rate for groups that only need the venue for a few hours. I think we are in line with other venues but sometimes you only have 10-15 people and you do not need the larger space. I think we could rent the Courthouse in this situation. Sumner stated that the Community Center needs a lot of work and that is something we will have to work on.

B. SURVEY FOR SPRAYFIELD (CITY MANAGER)

Staff would like authorization to gather a survey for the sprayfield in preparation for the annexation of potential property to the South. I know there is no decision on the annexation or construction of the property next to this but I think we should have the survey done and ready in the event it does happen. I have a quote from Southeastern Survey for \$2,300 and the other is from Pride Consultants for \$6,675. If you would like more quotes I can look at that for you.

C. CLOSURE REQUEST: SARGENT STREET FROM NEWSOME STREET TO MARSHALL STREET ON SEPTEMBER 28TH (CHIEF DAVIS)

The Newsome Street Church of Christ will hold a Community Appreciation Day and their request is for street closure of Sargent Street from Newsome Street to Marshall Street on September 28th. Chief Davis states he sees no problem with this.

D. GCCMA FALL CONFERENCE (CITY MANAGER)

City Manager Sumner would like to attend GCCMA Fall Conference this year at Lake Lanier. The anticipated cost is \$500.00 for registration and \$600.00 for lodging.

SET SEPTEMBER COUNCIL MEETING AGENDA:

-Coastal Plains EOA Appointment

-Survey for Spray field-SPLOST VII

-Closure request: Sargent Street from Newsome Street to Marshall Street on September 28th.

SET SEPTEMBER CONSENT AGENDA:

-Rental rates for Depot, Courthouse

-GCCMA Fall Conference

-RFP for Sanitation Services

FY20 BUDGET WORKSHOP (CITY MANAGER)

Sumner stated that you have a copy of FY20 budget with millage rates in your packet. You can look at the Mayors budget message and look at the charts to see the General fund and Proprietary fund. We expect the expenditures to increase in the General fund by \$65,000 and the Proprietary fund by \$30,000. All line items are included, this was done with the help of the Department heads and their request. We have certain increases every year usually the insurance goes up about 15% which is across the board. The new sanitation proposal amount is not what it will be, that is hard to anticipate not knowing what the cost will be but we can amend that at the end of the year 2020 to account for that. Does anyone have any questions? We can do preliminary adoption on Thursday night or have a Special Called Meeting.

ADJOURN.

Mayor Bruce Cain

City Clerk Lisa Mashburn