

HAHIRA CITY COUNCIL

WORK SESSION

DECEMBER 4, 2018

6:00 P.M.

COURTHOUSE

The Mayor and Council met for a Work Session December 4, 2018 with Mayor Bruce Cain presiding.

PRESENT: Mayor Bruce Cain, Councils: Kenneth Davis, Patrick Warren and Mayor Pro Tem Mason Barfield. City Manager Jonathan Sumner, City Clerk Lisa Mashburn, Fire Chief Dwight Bennett, Police Chief Terry Davis and PWD Donnie Warren. Councilman Terry Benjamin was not present.

REVIEW/CORRECTION OF MEETING MINUTES:

- A. OCTOBER 30, 2018 WORK SESSION**
- B. NOVEMBER 1, 2018 COUNCIL MEETING**

The Mayor asked if anyone had any corrections or questions regarding the minutes. None noted.

PUBLIC HEARING:

- A. FY18 BUDGET AMENDMENTS (CITY MANAGER)**

City Manager Jonathan Sumner stated budget amendments are needed at the end of each year budget. The code requires that we advertise in the Valdosta Daily Times and that a copy of the budget made available at City Hall. The amendments are in your packet for review. He then reviewed the 4 amendments to the FY18 budget. The revenue for the fines and forfeitures increased \$100,000.00 with minor adjustments in other areas. The Prosecutor fees increased from \$23,000 to \$33,000 due to a lot of cases. The inmate fees also increased from \$10,000 to \$15,000. The recreation fees increased due to the new depot. We did not know what to anticipate the fees would be, the electricity increased the most, we had it budgeted at \$1,750 and it increased to \$7,000. We also had additional supply fees and cleaning fees, some of this will be recouped in revenue from rental of the new depot. We do not recoup from City events. The Special Revenue fund budget expenditures changed due to Capital expenditures, we are working to build back up the SPLOST VII revenues. I anticipate the revenue build up report in January or February to show cash in hand. IF there are no questions then we will have Public Hearing at the Thursday night meeting and vote to approve the budget amendments.

REVIEW OF BILLS/BUDGET OVERAGES:

The Mayor asked if anyone had any questions or corrections regarding the bills. None noted.

DISCUSSIONS:

- A. SPLOST VIII ANALYSIS (DAVENPORT & COMPANY)**

Ricardo Cornejo and Douglas Gebhardt with Davenport and Company discussed the services they offer as Municipal Advisory Company. Ricardo gave a brief overview of the company

stating they now serve in Georgia for the last four year with a four member team and they have 35 clients. We are a financial advisory company from Maryland. We have many years of experience and firm financial policy with seasoned staff that serve Cities including Clarkston, Milton, Villa Rica and Decatur in Georgia. City Manager Sumner stated that we have identified the Capital needs for the City for all departments. The new City Hall/Police department, Fire Station #2 for the West side of the City and a new Public Works facility. We have been talking to Davenport and Company and feel we need to start planning for a bond referendum in January 2019. We need something in hand with road map of what we need to do and this is how you achieve it. We have our architects Altman and Barrett working on preliminary cost analysis to give us some type of figure per square foot. The target date for the information will be February 8, 2019 at the Retreat. We can then come together with the information and make a plan. Douglas with Davenport and Company said we have experience in working with General funds, Utility funds, Fund balance and SPLOST model with revenue and expenses. You have options and we can come up with an excellent capital improvement plan for the City if you engage Davenport and Company. We would have something for the February 8, 2019 retreat date. Sumner stated the fee would be \$7,500 and if you are ready we can vote on it Thursday night. Councilman Warren stated that he feels this is a good idea, this will be an important document and will give idea for SPLOST VIII. Sumner stated yes this will be good document, it will show that we have done our homework and it will be working up to the referendum for September next year. The duties for Davenport Company will be in the engagement letter. Mayor Pro Tem Barfield said I think we need this for planning, we need good numbers of what we have to work with and I think we should jump on the town center as soon as possible. Mr. Cornejo said we will be able to give you options and our responsibility is to the City. We can show you the best way to pay for the projects, it will be transparent. The Mayor stated that this will give us an idea if we can do all the projects or take some out. Does anyone have any questions? None noted.

DEPARTMENT REQUESTS:

A. REQUEST FOR BILLBOARD (CITY MANAGER)

The Mayor stated that we have 2 billboards on I-75 one Northbound and one Southbound. It will be time to renew contract next Month around the 16th. I would like to postpone this until next month, we are still working on prices. Last year we paid \$8,000 and I would like to get more information before we vote on this.

B. MOODY SUPPORT COMMITTEE CONTRIBUTION (CITY MANAGER)

City Manager Sumner stated that this is something we do every year to support Moody Air Force Base and MR. Parker Green who is the leader of the Moody Support Committee. We would like to give a contribution in the amount of \$3,500. He then asked if anyone had any questions. None noted.

C. CHIEF'S WINTER CONFERENCE (CHIEF DAVIS)

Chief Davis stated that he would like to attend the GACP training in February 2019 that will be held in Athens, Georgia. This is for certification hours. The cost of the Motel is \$159.00 per night and the Conference cost is \$295.00 for estimated total of \$772.00.

D. UTILITY LOCATOR (MAYOR CAIN)

The Mayor stated we would like to purchase a utility locator for the Public works department. The cost of the locator and transmitter would be about \$2,800.00 and it is used to locate water/sewer lines in the City. We have always borrowed this before from the City of Valdosta but we really need one for the Public works department.

SET DECEMBER COUNCIL MEETING AGENDA:

-all moved to consent agenda

SET DECEMBER CONSENT AGENDA:

-SPLOST VIII Analysis-Davenport and Company-\$7,500

-Moody Support Committee Contribution-\$3,500

-Chief's Winter Conference

-Utility Locator-\$2,800

THE MEETING WAS ADJOURNED AT 6:45 P.M.

ADJOURN.

MAYOR BRUCE CAIN

CITY CLERK LISA MASHBURN