

HAHIRA CITY COUNCIL

WORKSESSION

APRIL 30, 2012

6:30 P.M.

COURTHOUSE

Mayor Wayne Bullard and Council met for a Work Session April 30, 2012 at the Courthouse with Mayor Wayne Bullard presiding.

PRESENT: Councils: Ralph Clendenin, Mayor Pro Tem Bruce Cain, Terry Benjamin, Rose Adams, City Manager Jonathan Sumner, Police Chief Terry Davis, Fire Chief Dwight Bennett, PW Director Donnie Warren and City Clerk Lisa Mashburn.

REVIEW/CORRECTION OF MINUTES:

- A.) April 2, 2012 Work Session
- B.) April 5, 2012 Council Meeting
- C.) April 16, 2012 Public Meeting

REVIEW OF BILLS/OVERAGES:

Councilmember Adams asked about why the fines and forfeitures numbers went down, page 2 disbursement for Veolia fuel costs and the Downtown Development monies. Sumner stated he would check on them and report back on these items.

DISCUSSIONS:

2011 AUDIT

Denise Rackley with Valenti, Rackley and Associates (city auditor) stated they would begin work on the audit for year ending December 31, 2011. She asked if anyone had any questions and stated that if anyone had any concerns or questions at a later date they can email or call her. No questions from Mayor and Council.

RICOH BUSINESS SOLUTIONS (CHRIS BROOKERD/FRED BUESCHER)

Chris Brokerd stated that he had met with Department Heads, City Manager and Mayor regarding the City's IT Service. He stated the City had three options. He suggested the silver package which is a support package and this package will provide time to fix issues that exist and need to be addressed (security issue). Sumner asked what the cost was for the package and Chris referred him to page 9 of the document. He stated it is one year contract with plenty of time for addressing issues and then after one year it is the goal to have time decrease because the issues decrease. After one year the contract would be reviewed and the contract could be decreased. Sumner stated that working with the Ricoh Business Solutions has been very thorough. He stated he has had several meetings with department heads and Ricoh. Councilmember Clendenin discussed which package we would need and if we could do 6 month pro-rated contract through the end of the year. Chris stated that they had never done a 6 month contract and he would have to go back to the company and ask about it. He then stated that if we have few problems in the first 6 months then most of our problems should be resolved at that time. Sumner stated that the current budget is \$3600.00 but that it could be amended. The Silver package would cost around \$7200.00 and the Bronze package would be around \$3200.00. It was then discussed about how different options would work for the City. It was then stated that the cost for network security would be about \$9400.00. It

was then stated this would provide IT support, update to network system and back-up and disaster. This would tie the Public works, Police department, Administration and Fire department all together and would be monitored off site. City Manager Sumner stated he would recommend the Silver package for the first year and then in 2013 re-evaluate. He stated we could purchase security equipment with SPLOST VI funds and that he would like to hold off on the back up at this time. Councilmember Benjamin asked if the company has other cities that they service? Chris stated they have Mitchell County, Chattahoochee and Dougherty County Schools and that they do a lot of work with Baker County.

FITNESS STUDIO PROPOSAL (APRIL BACCIGALOPI)

April Baccigalopi presented Mayor and Council information regarding her proposal. She stated she is a wife, mom and fitness instructor. She said she would provide all different types of group exercises including Zumba, Yoga and possible Kickboxing for males. She then asked the Mayor and Council if they had any questions. Mayor Pro Tem Cain then asked if the \$600.00 rent would include the utilities and stated that she was the only applicant after putting out the RFP and that he wished her much success.

WATERSHED PROTECTION PLAN (CITY ENGINEER)

Ronnie Dudley of Stevenson and Palmer stated he asked EPD for permit modification. He stated that EPD asked all cities in Georgia to provide a watershed assessment to assess water quality in Georgia at the expense of the cities. He stated this is to improve the quality of the water going in and out of the City. Mayor Pro Tem Cain questioned the sample points. Dudley stated these are the points given to us by Atlanta; see figure 3. He then stated that the biggest ongoing cost is the yearly sampling for chemical analysis and biological assessment. It is used to find out if polluted. Councilmember Clendenin then asked if it mandatory by EPD to do this is there any funding from EPD to help cities and are they allowed to require this? Dudley then stated yes that by-law they can require Cities to do the sampling. City Manager stated that we now pay around \$20,000 annually for testing and that this cost will now double and that on page 6 is a breakdown. It was stated that TTL does the stream sampling and testing and enclosed is a proposal of what it will cost to do the sampling yearly. Dudley stated that many municipalities have added fees to bills to fund storm water.

RAILROAD PROPERTY AGREEMENT/LAWSON RR CROSSING CLOSURE (CITY MANAGER)

City Manager Sumner stated he had nothing to add regarding the closure. He stated he would like to know if the Council was for this and what direction they would like him to go in.

ODUM BUILDING OFFICE LEASE (CITY MANAGER)

The Mayor stated he had talked with Mr. Odom and that he would like to lease the building for one year. Sumner stated he would get standard lease drawn up to present to Council at next meeting.

APPOINTMENT BY MAYOR BULLARD OF A HAHIRA COUNCILMEMBER TO SERVE ON COASTAL PLAIN AREA ECONOMIC AUTHORITY, INC (ROSE ADAMS)

Councilmember Adams stated that her four year term had ended and that it was time for another elected official to take over. She stated it would need to be appointed by the Mayor and voted on at the next meeting. Councilmember Benjamin stated that he would like to serve.

DISCUSSION ON THE STANFILL BUILDING (ROSE ADAMS)

Councilmember Adams stated that the City Manager had answered all her questions.

DISCUSSION ON REFURBISHING OF PUBLIC WORKS MAIN OFFICE (ROSE ADAMS)

Councilmember Adams stated she had spoke with Donnie and Sharon regarding the cleanup of the Public Works department. She stated she felt it needed to be demolished and redone. She stated she felt their needed to be showers and break room for the employees. She would like to get with an architect and discuss the costs of the building/renovations. She then stated she would discuss at a later date. It was then stated that this would be discussed after the Lawson negotiations.

DISCUSSION ON PREVENTIO OF MISSING CITY STREET SIGNS (ROSE ADAMS)

Councilmember Adams stated that we are spending thousands on missing street signs after talking with Donnie. She stated the missing signs are costing a lot of money and are missing all over town. City Manager Sumner stated he had spoke with other Managers and no solution was found for the problems.

DISCUSSION ON THE PURCHASE OF A NEW SIGN BY THE HONEYBEE FESTIVAL COMMITTEE (ROSE ADAMS)

Councilmember Adams stated that the Honeybee Committee would like to place the sign on the East side of the Caboose. This is not the property of the City, it belongs to the railroad. Ms. Caro I then asked if they could contact the Railroad about placing the sign on their property. She stated they had contacted the Railroad previously but never got a return answer. It was then stated that it could go in front of the Caboose; measurements will have to be taken to see if the sign would fit.

9. DEPARTMENT REPORTS:

A. Lift Station Generators- SPLOST VI (PWD Warren)

PWD Warren stated two lift station generators are needed at the cost of \$36, 000. This would be taken from SPLOST VI funds.

B. Sweeper Purchase-SPLOST VI (PWD Warren)

PWD Warren stated that the City needs to purchase a Sweeper. It was then stated that the City could purchase a used one or should they purchase a new one. PWD Warren stated he would get prices together for them.

Councilmember Clendenin stated he would like to compliment Chief Davis and PW Warren for the sale of the surplus equipment.

EXECUTIVE SESSION

A motion was made by Councilmember Benjamin to enter into Executive for legal and real estate d which was seconded by Mayor Pro Tem Cain. All in favor.

A motion was made to come out of Executive session by Councilmember Benjamin and was seconded by Mayor Pro Tem Cain.

SET MAY COUNCIL MEETING AGENDA

- Ricoh Business Solutions
- Fitness Studio Proposal
- Watershed Protection Plan
- Railroad Property Agreement/Lawson RR Crossing Closure
- Odum Building Office Lease
- Appointment by Mayor Bullard of a Hahira Councilmember to serve on Coastal Plain Area Economic Authority, Inc.

No items for Consent Agenda.

Meeting adjourned at 8:15 p.m.

Mayor Wayne Bullard

Lisa Mashburn City Clerk