**CITY OF HAHIRA**

**SEPTEMBER 1, 2020**

**WORK SESSION**

**6:00 P.M.**

**HAHIRA COURTHOUSE**

The Mayor and Council met for a Work Session at the Courthouse with Mayor Bruce Cain presiding.

**PRESENT**: Mayor Bruce Cain, Councils: Mason Barfield, Kenneth Davis and Mayor Pro Tem Patrick Warren. City Manager Jonathan Sumner, City Clerk Lisa Mashburn, Police Chief Terry Davis, Fire Chief Dwight Bennett and PWD Donnie Warren.

**REVIEW/CORRECTION OF MEETING MINUTES:**

1. **JULY 30, 2020 MILLAGE RATE PUBLIC HEARING #1-12 NOON**
2. **JULY 30, 2020 MILLAGE RATE PUBLIC HEARING #2-6 P.M.**
3. **AUGUST 4, 2020 WORK SESSION**
4. **AUGUST 6, 2020 COUNCIL MEETING**
5. **AUGUST 20, 2020 SPECIAL CALLED MEETING**

The Mayor asked if anyone had any questions or corrections. None noted.

**PUBLIC HEARINGS:**

1. **HA-2020-03 REZONING REQUEST BY THE CITY OF HAHIRA FOR SPRAYFIELD ON BROOKRIDGE DRIVE TO R-15 (PLANNING AND ZONING ADMINISTRATOR)**

This is a request to first rezone property by the City of Hahira to rezone the Spray field on South Hall Street, it is 106 acres in the County. It will not change the City ownership and will be R-15.

1. **HA-2020-04 ANNEXATION REQUEST BY THE CITY OF HAHIRA FOR SPRAYFIELD ON BROOKRIDGE DRIVE (PLANNING AND ZONING ADMINISTRATOR)**

This is a request to annex property at the South Hall Street Spray field. It is an official notice to Lowndes County with no response of objection. It was given the green light at the Commission meeting with no questions.

1. **HA-2020-05 REZONING REQUEST BY THE CITY OF HAHIRA FOR 100-104 NORTH CHURCH STREET TO COMMERCIAL BUSINESS DISTRICT (CBD-PLANNING AND ZONING ADMINISTRATOR)**

This is a request from the City of Hahira to rezone the property at the corner of N Church Street and E Main Street to Central Business District which is 104 N. Church Street. It has two store fronts with no parking requirements as long as it is not demolished and redeveloped. The owner is satisfied and it will be in the Downtown Development Area. No one spoke out at the Commission meeting. Does anyone have any questions? None noted.

1. **HA-2020-06 SPECIAL EXCEPTION REQUST BY MILLICENT CRAWFORD FOR PERSONAL CARE HOME: 302 WRIGHT STREET (PLANNING AND ZONING ADMINISTRATOR)**

This is a request from Millicent Crawford to build a personal care home on the vacant lot on Wright Street. If you review the letter attached it would house 6 persons. There is a request for several variances, parking on the property and driveway and parking from neighboring properties. The house would function just like a normal household, it would have residential parking not commercial parking. It would be a smaller facility with 1-2 staff members. Visitors would park in the driveway. The Staff recommends the special exceptions. Councilman Davis said would the applicant have a two year limitation? It was stated no it would all have to be licensed by the State with their guidelines and it would be senior citizens only not boarding house. City Manager Sumner said the full plan review shows no storm water exemption or landscaping exemption, it is viewed as residential not commercial. They would have small rooms with safety codes and the details are in the floor plan.

1. **HA-2020-07 VARIANCE REQUEST BY MILLICENT CRAWFORD FOR PERSONAL CARE HOME: 302 WRIGHT STREET (PLANNING AND ZONING ADMINISTRATOR)**

The variance has 10 foot side with few feet on the sides. She would like it set close to the street because of the desire for larger back yard. 8 Foot front yard setback, designed for flexibility. The Planning Commission approved with conditions.

We have had a number of folks for and against, stating parking and crime could be a problem. The driveway would be 96 feet long and 10 feet wide. City Manager Sumner stated that he passed this information to Councilman Benjamin and he regrets he could not be here tonight. He said that he is confident that Ms. Crawford will build something that you will be proud of. If anyone has any questions please contact her directly or me. He said that he is supportive and thinks that there will be a crowd on Thursday night.

1. **FY21 BUDGET PRELIMINARY ADOPTION (CITY MANAGER)**

Thursday night.

**REVIEW OF BILLS/BUDGET OVERAGES:**

The Mayor asked if anyone had any questions or corrections. None noted.

**DISCUSSIONS:**

1. **HAHIRA SQUARE-PARROTT FOUNTAIN (CITY MANAGER)**

City Manager Sumner stated you have the quotes from the installer with Fines Gallery in your packet $17,500. He stated we need to pick the fountain to get a true number. The way it stands now with the two we picked out it looks like it is about $50,000. The donation was $81,000 and that would leave some for maintenance. IT was discussed to purchase the fountain from Fines Gallery and maybe get a local person to install so that they may be able to do maintenance. Councilman Barfield said we may want to contact VSU and see who installed and maintained their fountains. City Manager Sumner said he would check with Cauthan Construction to see if they do installation ofthe fountains and what it would cost. Councilman Barfield said we could get a more expensive fountain. Time is not a factor. Councilman Davis said yes he thinks we should purchase from this company and then have local installer.

1. **APPOINTMENT TO MPO CITIZENS’ ADVISORY COMMITTEE (MAYOR CAIN)**

The Mayor stated that Councilman Benjamin spoke to Marshall Ingram and he would like to serve on the MPO Citizens Advisory Committee.

**DEPARTMENT REQUESTS:**

1. **PUBLIC WORKS DIRECTOR POSITION (CITY MANAGER)**

City Manager Sumner stated that we all know that PWD Donnie Warren will retire January 29, 2021. We will miss him but we will begin the process to fill that position. I will put together a timeline for the October meeting with job description and proposed hiring documents. It will be a rough draft of the schedule and evaluation work sheet. This is appointed position by the Mayor and Council. Sumner asked if you want the top 10-15 people, every application or how many. Councilman Warren said I think the top 5 people will be sufficient.

1. **FIRE DEPARTMENT VEHICLE –SPLOST VII (CHIEF BENNETT)**

Chief Bennett said that he would like to purchase a new vehicle for the Fire department. The Gray Durango is about 20 years old and we have to patch it together. We have had the Tahoe for 6 years and I think we need to upgrade to a new vehicle. I will keep the cost of the vehicle down because we will have to spend about $10,000 for the equipment. We will keep the Durango fortravel to training but need another vehicle as a mobile command post.

1. **SURPLUS PROPERTY (CHIEF DAVIS)**

Chief Davis stated that he would like to surplus two cars, a snowplow and two tractors. The cars are worn out. Does anyone have any questions? None noted.

**SET SEPTEMBER COUNCIL MEETING AGENDA**

**-**Hahira Square-Parrott Fountain

**SET SEPTEMBER COUNCIL MEETING CONSENT AGENDA**

-PUBLIC WORKS DIRETOR POSITION ADVERTISEMENT AND HIRING SCHEDULE

-FIRE DEPARTMENT VEHICLE-SPLOST VII

-SURPLUS PROPERTY-2 CARS, 2 TRACTORS, 1 SNOW PLOW ATTACHMENT

-APPOINTMENT TO MPO CITIZENS ADVISOTYR COMMITTEE-MARSHALL INGRAM

THE MEETING WAS ADJOURNED AT 7:30 P.M.

**ADJOURN.**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**MAYOR BRUCE CAIN**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**CITY CLERK LISA MASHBURN**