

**HAHIRA CITY COUNCIL**

**WORK SESSION**

**OCTOBER 3, 2016**

**6:30 P.M.**

**COURTHOUSE**

Mayor and Council met for a Work Session October 3, 2016 with Mayor Bruce Cain presiding.

**PRESENT:** Mayor Bruce Cain, Councils: Patrick Warren, Kenneth Davis, Mason Barfield and Mayor Pro Tem Terry Benjamin. City Manager Jonathan Sumner, City Clerk Lisa Mashburn, Police Chief Terry Davis, Fire Chief Dwight Bennett and PWD Donnie Warren.

**REVIEW/CORRECTION OF MINUTES:**

- A. AUGUST 29, 2016 WORK SESSION**
- B. SEPTEMBER 1, 2016 COUNCIL MEETING**

The Mayor asked if anyone had any questions or concerns regarding the minutes. None noted.

**PUBLIC HEARING:**

City Manager Sumner stated that he would like to recognize Boy Scott troop 440. They are hear with troop leaders to observe as part of the Citizenship badge.

**A. FY17 BUDGET FORMAL ADOPTION (CITY MANAGER)**

Sumner stated that this is the final step required for the FY17 Formal Budget adoption. The calendar year is from January 1 to December 31, 2017. The Formal adoption will be on Thursday night at the Council meeting. We have not had any questions or concerns from the public. Do you have any questions tonight? None noted.

**REVIEW OF BILLS/BUDGET OVERAGES:**

The Mayor asked if anyone had any questions or concerns regarding the minutes. None noted.

**DISCUSSIONS:**

**A. USDA RURAL DEVELOPMENT PROGRAMS & ASSISTANCE (ANGELA CURRY)**

Angela Curry from USDA said that she is here to night as part of an outreach program to get the word out about USDA in South Georgia. The interest rate for loans with USDA is currently 2.375%. We are not seeing the South Georgia area benefiting from this program. We help with Waste-water programs, Solid waste management and Environmental and/or Engineering reporting. The loans do not exceed \$30,000 and the City must match what the loan amount is. We have financed Charter schools, spray fields, Police cars and it is a great benefit to the City. IF we do not use the funds in the State of Georgia the funds will then go to another State, we would like to see this money used in Georgia. You can submit loan application now and lock in

the current 2.375% interest rate. We also have a single family housing program. City Manager Sumner stated that throughout the years that USDA has been a good partner. We borrowed money in 1972 for Wastewater, 1991 two other issues and again in 2001. We are very appreciative of the USDA, it has many benefits. Ms. Curry said that if you have any questions to please give her a call, her card is in the folder that was given out to Mayor and Council. She also stated that at the end of October we will find out about funding for the next year.

**B. FY 16 INFLOW & INFILTRATION PROJECT CHANGE ORDER-SPLOST VII (CITY ENGINEER)**

Robert Ramsey with GMC is here to report on the I & I project. Ramsey said that he has bad news we will need additional funds for the current project. The good thing is it will cover a large area of infiltration and it will exceed the lining work. We will need a change order to fix all that we have found, we will do the best basin fix that we can. The current project bid price with contingencies is \$179,400. The change order is for \$32,627. The difference that the City will pay will be \$14,787 and this can fix a lot of bad areas. We will work on the bore casing tomorrow on Hwy 122. Councilman Barfield asked where the worst area is. Ramsey stated that it is around the old Smith Hospital area. He then asked if anyone had any questions. None noted. City Manager Sumner stated that we can use SPLOST VII funds for the improvement of the I & I project.

**C. MAIN & BEELINE LIFT STATIONS, AERATORS & SLUDGE REMOVAL-GEFA LOAN(CITY ENGINEER)**

Robert Ramsey with GMC said as discussed at the several meetings the GEFA loan package will include the dredging of the pond and the second pump. This will be a small pump at the Beeline Trailer park. The cost is \$589,500 and with all other things in consideration the total will be \$736,211 for the project. The interest rate will be 1.89% and the monthly payment \$3,686 per month. City Manager Sumner said that we have added a comparable amount to the FY17 budget to cover the GEFA loan. Councilman Barfield asked what the timeline will be on the project. Mr. Ramsey stated the deadline for paperwork is December 1, 2016 and should be awarded in March 2017. We will go ahead during this time and start the design phase, the project then would go out for bid and should start construction by summer 2017. City Manager Sumner said as you know we started discussion about the sludge removal at the Retreat in February and how much this is needed. We are in much better shape than we were 2 to 3 years ago but we are not out of the woods yet, we do have improvement. We still have things to do for the future of the City and we are not restricted on capacity. The Mayor stated that back in 2001 we suggested to remove the sludge, nothing was done and we are here 15 years later with the same issue. We have twice as much sludge, I think it is about 3 ½ foot deep with a 3 acre area. Robert stated we will still have the same winter flow and summer flow, this just aids in the summer flow.

**D. COMPREHENSIVE PLAN UPDATE ADOPTION (PLANNING & ZONING ADMINISTRATOR)**

The Planning & Zoning Administrator will not be here due to attendance of another meeting. This will be postponed until the Council meeting Thursday night.

**E. TRANSPORTATION ENHANCEMENT SIDEWALK PROJECT-ACQUISITION & CONDEMNATION OF RIGHT-OF-WAY-SPLOST VII (CITY ATTORNEY)**

Councilman Patrick Warren recused himself from discussion because he lives in the district and owns property in area of TE sidewalk project. Attorney Rob Plumb said that we are moving forward on the right of ways and easements for TE sidewalk project. We are getting the releases that we need. We have a list of contract approvals and one parcel that we cannot locate owner and will have to do the declaration of taking to require easements. The cost of the property purchase would be around \$12,403.75 at this time. Sumner said that we have one more property that we are working on and we have spent a lot of time working with property owners. Once we have the signed contracts then we will close. Plumb stated that it is best practice to work with the lenders and or the security of the property, the DOT does not do that. It will take around 30 days to get consent from the lenders. Sumner stated that we have a time frame for completion of contracts as spring of 2017. The project is ongoing and we have no major difficulties from citizens. The Mayor asked if anyone had any questions. None noted.

#### **DEPARTMENT REPORTS:**

##### **A. PURCHASE OF 6 RADARS-SPLOST VII (CHIEF DAVIS)**

Chief Davis said that he would like to postpone this request. The Mayor and I received a letter a few weeks ago regarding the grants and we are going to apply for a grant. We can possibly get a grant for \$10,000 from the Federal government. We will bring it back to Council if the grant does not get approved.

##### **B. 2017 MEETING AND HOLIDAY SCHEDULE (CITY MANAGER)**

City Manager Sumner said that he has the 2017 meeting and Holiday schedule for 2017. I would like to note a few dates that the meetings will be moved to Tuesdays. January 3<sup>rd</sup> Work session will be on Tuesday, May 30<sup>th</sup> Work session will be on Tuesday and September 5<sup>th</sup> Work session will be on Tuesday due to the holiday schedule.

##### **C. 2016 CHRISTMAS PARTY-DECEMBER 6 (CITY MANAGER)**

City Manager Sumner stated that the City Christmas party is set for Tuesday, December 6<sup>th</sup> at 6:30 p.m. The party will be at the Hahira United Methodist Church and the cost of the event will be around \$2,000.00.

##### **D. FY16 CHRISTMAS BONUSES & EXCESS SICK LEAVE (CITY MANAGER)**

City Manager Sumner said that in your packet you will see a list of the Christmas bonuses for the City employees which was started in 1984 policy. The bonuses are always given out on the Friday before Thanksgiving. The Thanksgiving lunch for City employees will be November 18<sup>th</sup> at noon, at the Community Center.

##### **E. ADMIN VEHICLE-SPLOST VII (CITY MANAGER)**

City Manager Sumner stated that we currently have a City car that is a 1999 Mercury Sable that the City purchased back in 2001. It is 15 years old and we have not moved the car to the nutrition program. We need an Administrative vehicle and would like to purchase a 2016 Nissan Altima. We received several quotes but the best quote is from Tennison Nissan in Tifton at the

cost of \$20,618 and we will have 200,000 mile warranty and free oil changes for the life of the vehicle.

**EXECUTIVE SESSION:**

**A motion was made by Councilman Warren to enter into Executive session to discuss personnel matters and legal matters. The motion was seconded by Councilman Barfield. Councilman Warren, Councilman Barfield, Councilman Davis and Mayor Pro Tem Benjamin all voted in favor of the motion.**

**All entered into Executive. Mayor Pro Tem Benjamin recused himself from discussion.**

**A motion was made by Councilman Barfield to come out of Executive session where they discussed personnel matters and legal matters and authorize the Mayor to sign the affidavit. The motion was seconded by Councilman Davis. Councilman Barfield, Councilman Davis, Councilman Warren and Mayor Pro Tem Benjamin all voted in favor of the motion.**

**SET OCTOBER COUNCIL MEETING AGENDA:**

- Comprehensive Plan Update Adoption
- Sargent Keith Camion Unpaid Leave
- Police Officer Full-Time Employment

**SET OCTOBER CONSENT AGENDA:**

- FY16 Inflow a& Infiltration Project Change Order
- Main & Beeline Lift Stations, Aerators & Sludge Removal
- TE Sidewalk Project-Acquisition & Condemnation of Right of Way
- 2017 Meeting & Holiday Schedule
- 2017 Christmas Party-December 6
- FY16 Christmas Bonuses & Excess Sick Leave
- Admin Vehicle

**The meeting was adjourned at 8:00 p.m.**

**ADJOURN.**

---

**Mayor Bruce Cain**

---

**City Clerk Lisa Mashburn**