

**CITY OF HAHIRA
WORK SESSION
FEBRUARY 4, 2020
6:00 P.M.
COURTHOUSE**

The Mayor and Council met for a Work Session at the Courthouse with Mayor Bruce Cain presiding.

PRESENT: Mayor Bruce Cain, Councils: Mason Barfield, Kenneth Davis, Terry Benjamin and Mayor Pro Tem Patrick Warren. City Manager Jonathan Sumner, Fire Chief Dwight Bennett, Police Chief Terry Davis and PWD Donnie Warren. City Clerk Lisa Mashburn was not present.

REVIEW/CORRECTION OF MEETING MINUTES:

- A. JANUARY 7, 2020 WORK SESSION**
- B. JANUARY 9, 2020 COUNCIL MEETING**

The Mayor asked if anyone had any questions or corrections regarding the bills. None noted.

PUBLIC HEARING:

- A. HA-2020-01 VARIANCE REQUEST BY PROVIDENCE
MISSIONARY BAPTIST CHURCH (PLANNING AND ZONING
ADMINISTRATOR)**

Tracy Tolley Planning and Zoning presented the request from Providence Missionary Baptist Church for variance request pertaining to setbacks. The property is at 707 W Park Street is zoned R-10 and consists of 0.11 acres. The property contains an existing church and small parking area. The applicant is requesting a secondary front/side yard setback variance to accommodate a larger entrance/exit covering and handrails for a handicapped ramp. The property does not conform to the current setbacks. The Planning Commission vote was 10-0 in favor with conditions. Staff recommendation finds the variance request to extend the porch covering and add handrails inconsistent with the variance review criteria and recommends denial. There was discussion by Council about the request and questions. The Mayor asked if anyone had any more questions. None noted.

B. HA-2020-02 TEXT AMENDMENT TO ZONING ORDINANCE TO ALLOW FOR ADDITIONS TO COMMERCIAL BUSINESS DISTRICT CLASSIFICATION (PLANNING AND ZONING ADMINISTRATOR)

The City of Hahira is requesting to amend certain general provision of the Hahira Zoning Ordinance as it pertains to the Central Business District (CBD) zoning district. The proposal is to delete the language that states that request for rezoning to a CBD zoning designation cannot be accepted. The City will not rezone any more lands to CBD

other than what is already zoned this way. Removing one sentence will allow the staff and Council to review these cases as they come in the future. The Planning Commission reviewed and recommended approval 10-1. Staff finds this is consistent with Comprehensive Plan and recommends approval to the Hahira City Council.

REVIEW OF BILLS/BUDGET OVERAGES:

The Mayor asked if anyone had any questions or concerns regarding the bills. None noted.

DISCUSSIONS:

A. HONEYBEE FESTIVAL –OCTOBER 2020 (LANA HALL)

Lana Hall presented Mayor and Council with requests and information regarding the 39th Annual Honeybee Festival. The dates are from September 28 to October 3rd. The parade will be on October 3, 2020. We will have the same road closures and usage of the buildings that we had last year. I would like to thank you all for the much needed help and support of the City, we could not do it without you all. Thank you.

B. COMMON AREA PROPERTY ALONG HAGAN BRIDGE-LAWSON FARMS SUBDIVISION (CITY MANAGER)

City Manager Sumner said as discussed at previous meeting we have several pieces of small property in Lawson Farms that are common area. There is a 30 foot

strip of property at the entrance of Lawson Farm on Hagenbridge that we have been talking about who to maintain that area. There was an HOA at one time but now they do not have one and after last meeting it was discussed with residence and decided not to have HOA again. We have a few alternatives, City will maintain or to take the trees and shrubs down and or let property owners take care of. Councilman Davis said that he would like to have clarity on the property lines. City Manager Sumner said he could maintain a surveyor for the survey and possibly have for the March meeting. Mayor Pro Tem Warren said we will need survey if we want to deed back to the property owners. Councilman Davis said we need survey to know what we are talking about and we need to do survey first, there is the question of the fence. City Manager Sumner said he could get the cost of the survey for Thursday night, then we will know the ownership of the fence. Councilman Davis said that he does not feel deeding it back to property owners will not fix the problem, it has not been maintained all this time and I do not think everyone will take care of it based on past experience. Jim Blanton who lives there said he feels the same way. I used to mow it years ago but I have not done that in a long time. City Manager Sumner said that he will get prices for the survey.

C. GMA 2020 ANNUAL CONVENTION (CITY MANAGER)

City Manager Sumner stated that the 2020 GMA Convention will be at the end of June. The concern is the 4th of July Celebration and what date to have it. The convention is on the 27th of June and we generally have the Celebration on that same date, do we want to move it. We can discuss this at the Retreat on Friday. IF you would like to attend Convention please let Lisa know, the registration is the first week of March and the information is in your packet.

DEPARTMENT REPORTS:

A. NEW PUBLIC WORKS FACILITY-COMMISSION ON DESIGN- JAMES D CONE, ARCHITECT (PWD WARREN)

City Manager Sumner stated that for years at the retreats we have discussed the need for a new Public works facility. The employees do not have a break area or shower area that they need for after fixing leaks. We do not need a large building but we do need to accommodate the employees and make it wheelchair accessible also. We have extra funds in the Proprietary fund and I have ask Jimmie Cone to give us a proposal for set design and prices. This is not a commission to bid out but something to get the price. We will have to pay \$7,500 to Civil engineer also. Jimmie Cone state that he thanked everyone for the opportunity to do the proposal and his fee will be based on the building cost. 4 % for design of

building, 1% for bids from contractors and 1% supervision fee. This would be 6% of building construction cost. The Civil engineering, landscaping will not be in my fees but I have talked to Bill Kent with Innovate Engineering. He would take care of the survey, Civil engineering drawings and water study along with possible detention pond on the back of the property if needed. He would then submit the plans for approval. Bill does not do any of the Construction. Does anyone have any questions? None noted. Mayor Pro Tem Warren said so this is just for set up and to get ideas, pricing. Yes. Donnie has been needing this for a long time, he has just been making it work. Councilman Benjamin said they need and deserve a new building, they have been waiting a long time.

B. STATEWIDE MUTUAL AID AGREEMENT 2020 (CHIEF BENNETT)

Chief Bennett stated this is a standard request every 5 years. All cities in the County have to do this contract. It is authorization to request mutual aid and to be reimbursed for travel if needed. It is a basic formality and not automatic.

C. 2 AUTOMATIC EXTERNAL DEFIBRILLATORS –SPLOST VII (CHIEF BENNETT)

Captain Amiot said this is a request for two new defibrillators. We currently have two that are 14 years

old. We would like to replace them and use the old ones as back up. They are \$1,395 each for a total of \$22,700 and can be paid out of SPLOST VII. Councilman Benjamin asked if the old ones are still in compliance. Captain Amiot said yes they are still functional and we can use them as back up.

D. CAD SYSTEM AND 3 TABLETS-SPLOST VII (CHIEF BENNETT)

Assistant Chief Thompson requested CAD system and three tablets. This will provide more information than the desktop, we will have hydrant information and pre fire plans with water flow on site. We will have building layouts and contact information also. It is 4G compatible and web base CAD system. In general we can have more information in short period of time and this is very good to have in the field. Mayor Pro Tem Warren said this is very important information. Asst. Chief Thompson stated the current monthly fee each month is in the current budget.

E. MAIN STREET BOARD APPROVAL (MDS DAVENPORT)

MDS Davenport stated we are in the process of forming the Main Street Program and we will need board for official Main Street Program that will meet 6 times per year. I reached out on the web site and had interest in serving on the Main Street Board. They must live or have business in the City of Hahira to serve on the board. We

**did receive 11 applications and we need 7 for the board.
We had a good response.**

**F. MAIN STREET BOARD RETREAT FACILITATOR (MSD
DAVENPORT)**

The next step for Main Street Board would be to have a Retreat. This is to establish the mission, vision and work plan. This is the beginning so we need a strong foundation. The cost for facilitator that works for the state is \$2,400 to \$3,000 for a day long retreat. We can have it at the depot in downtown Hahira and this will help to see exactly what is needed.

**G. GEORGIA CITY-COUNTY MANAGERS SPRING
CONFERENCE (CITY MANAGER)**

City Manager Sumner said this is training that is held the third week of March in Augusta. The cost of the Conference is \$450.00 and the rooms are \$142.00 per night for three nights.

SET FEBRUARY COUNCIL MEETING AGENDA:

-Common Area Property along Hagenbridge-Lawson Farms
Subdivision

SET FEBRUARY CONSENT AGENDA:

-New Public Works Facility-Commission on Design-James D
Cone

- Statewide Mutual Aid Agreement 2020
 - 3 Automatic External Defibrillators-SPLOST VII
 - CAD System and 3 Tablets-SPLOST VII
 - Main Street Board Approval
 - Main Street Board Retreat Facilitator, Georgia Downtowns
 - Georgia City-County Managers' Spring Conference
 - Honeybee Festival-September/October 2020
 - GMA 2020 Annual Convention
- The Meeting was adjourned at 7:20 p.m.

ADJOURN.

MAYOR BRUCE CAIN

CITY CLERK LISA MASHBURN