

CITY OF HAHIRA

AUGUST 2, 2022

WORK SESSION

6:00 P.M.

COURTHOUSE

The Mayor and Council met for a Work Session on August 2, 2022 at the Hahira Courthouse with Mayor Bruce Cain presiding.

PRESENT: Mayor Bruce Cain, Councils: Mason Barfield, Louise White, Tony Rosatti and Mayor Pro Tem Kenneth Davis. City Manager Jonathan Sumner, City Clerk Lisa Mashburn, PWD Willie Jones, Fire Chief Dwight Bennett, Police Chief Terry Davis and MSD Jennifer Price.

REVIEW/CORRECTION OF MEETING MINUTES:

- A. JULY 5, 2022 WORK SESSION**
- B. JULY 7, 2022 COUNCIL MEETING**

The Mayor asked if anyone had any corrections or questions regarding the minutes. None noted.

REVIEW OF BILLS/BUDGET OVERAGES:

The Mayor asked if anyone had any questions or corrections regarding the bills. None noted.

DISCUSSIONS:

None noted.

DEPARTMENT REQUESTS:

- A. VACUUM TANK-\$74,500-JET VAC-SPLOST VIII (PWD JONES)**

PWD Jones requested Vacuum tank that is used to clear clogged lines via vacuum excavation. The jet water sucks everything out and saves a lot of hand labor. This is also needed for busted lines. This is budgeted expense

and has been on the capital equipment purchase list for the last two fiscal years. Does anyone have any questions? None noted.

B. 2 MOWERS-\$27,400-POWERHOUSE-SPLOST VIII (PWD JONES)

PWD has quotes for 2 grasshopper mowers that need to be replaced, they are 2005-2010 models. We have been trying to piece them together but it is time to replace them. These would be paid out of SPLOST VIII. The Mayor asked if anyone had any questions. Mayor Pro Tem Davis stated he tried one out a few years ago and it was in bad shape then, I know they need replacing now. Councilman Barfield asked if they are completely done, can we sale them? PWD Jones said we will keep the best one for back up but the zero turn diesel is done.

C. WATER/SEWER FENCING-\$10, 965-BECTON FENCING-SPLOST VIII (PWD JONES)

PWD Jones said this quote is for required fencing by EPD for the Randal street water tank \$3,400 and the fencing separating the new public works administration building from private property including requested fencing by Councilmember White for the ditch at the intersection of South Hall Street and West Grace Street for \$6,500. It will also include gate maintenance for \$1,065. The total of \$10,965 will be paid out of SPLOST VIII funds. Does anyone have any questions? None noted.

D. GEORGIA RURAL WATER ASSOCIATION FALL CONFERENCE (PWD JONES)

PWD Jones would like to attend the Annual Georgia Rural Water Association Fall Conference, he stated he needs to learn all he can to better serve the City. City Manager Sumner stated that people will be there from all over the stated and from EPD. This is very beneficial and needed.

E. UNIFORMS-\$5,500-T&T UNIFORMS-SPLOST VIII (CHIEF DAVIS)

Chief Davis stated that uniforms are really needed this year. We did not get uniforms last year.

F. COURTROOM HVAC (CHIEF DAVIS)

Chief Davis stated that we need new HVAC unit at the Courthouse. The lease stipulates that this is the responsibility of the City and it is a leasehold improvement and must be paid out of General fund. Chief Davis received several quotes with Stones Heating and Air having the best price for 5 ton unit plus installation at \$5,600.

G. MAIN STREET BOARD RETREAT FACILITIATOR-\$3,100-GEORGIA DOWNTOWNS (MSD PRICE)

MSD Price stated this is required every two years for the Main Street Board and this facilitator provided the services at the last training for the same price of \$3,100. This is a strategic planning session towards certification and is required by the state for designation. Any questions? None noted.

H. HAHIRA SQUARE CHRISTMAS TREE ACCESSORIES-\$3,900-WINTERGREEN CORPORATION-SPLOST VIII-(MSD PRICE)

MSD Price stated this is to purchase another ring for the tree so that it can grow this year and a star requested by the Mayor for the top of the tree. Does anyone have any questions? None noted.

I. 11 COMPUTERS-\$21,000-VIRTUAL WORLD-SPLOST VIII (CITY MANAGER)

City Manager Sumner stated that the IT people met with department heads and officials three years ago to discuss the aging computers and the updates needed. The recommendation at the times by the department heads was to hold off and now the computers are all 8 years old and need to be replaced and updated. These are needed in all three departments, Police department, and Fire department and Admin offices. The computers would come with 5 year warranty. This would be paid out of SPLOST VIII funds.

J. GEORGIA CITY-COUNTY MANAGERS FALL CONFERENCE (CITY MANAGER)

City Manager Sumner requested to go to Managers Fall Conference in Jekyll Island October 11-14. The anticipated cost would be \$600 for registration and \$800 for lodging.

K. FY22-23 COLA (CITY MANAGER)

City Manager Sumner is requesting 3% COLA increase for all employees. The total payroll per week is \$23,000 and the increase would be about \$690. This is a budgeted expense and staff recommends that COLA be funded for another year. Does anyone have any questions? None noted.

FY23 BUDGET WORKSHOP I (CITY MANAGER-WORK SESSION)

City Manager Sumner stated we are back on time due to the tax commissioner's office getting the numbers to us. Thank you to the department heads and staff, Ms. Carol for getting it all put together. Please take the time to review the budget and reach out if you have any questions. This looks like a good budget, I know we had deficit in FY 21 but I expect that to recover. We won't have any details on LOST until the end of this year. I have recommended millage rate increase and that would be set at the September Council meeting. It is recommended it would go from .0075 to .000575. The City has not considered an increase since 1995. We need to consider this. We will have Public Hearings on September 25, 2022 at noon and 6:00 p.m. at the Courthouse. I would also like to remind you that Justin Coleman will have forum on same night at 7:00 p.m. at the Depot to discuss the upcoming zoning request. The third public hearing for the Millage rate would be on September 1 at Council Meeting. This information will be on Marquee, on Facebook and City page. You can get copy of budget at City Hall.

We also split out Property and casualty expense which is about \$100,000 a year, staff moved it around and public safety has the bulk of it. We also did personnel splits to change up some of the wage numbers. The nutrition program has had some difficulties and it has been discussed that the City has taken this on for the past 20 years and we would now do not have personnel so we would like to not have nutrition program. I have taken this item out of the budget.

The Proprietary fund is a separate fund and we would like to charge a franchise fee like we do for power and cable. We have use of right of way and should charge right of way fees in General fund. The City attorney is researching this and could have ordinance before the end of the year. We also discussed the 12% increase for garbage service due to cost of diesel and we will discuss this more at the next budget workshop.

THE MEETING WAS ADJOURNED AT 7:00 P.M.

MAYOR BRUCE CAIN

CITY CLERK LISA MASHBURN